

Privacy Statement for Students and Caregivers



We collect the following personal information about students:

- name, ethnicity, and contact information
- the names and contact information for caregivers
- important health information
- information about any electronic device that connects to the school network
- information about interactions with staff and other students
- information about learning and wellbeing

If you choose not to provide personal, health, and caregiver information for a new student, we will be unable to enrol you at the school.

We collect personal information in order to:

- record learning progress
- keep students safe and care for their wellbeing
- celebrate achievement and diversity
- record financial information
- pass academic and wellbeing information to another school if a student leaves Queen Margaret College
- provide library, health, and information technology services
- distribute the school newsletter

Besides our staff, we share some of this information with government agencies, like the Ministry of Education and NZQA, in order to meet the legal requirements of the school. We may also share some of this information with other reputable partners who provide educational and wellbeing services for the school, such as software providers.

There are security cameras at school. The camera footage is used to keep students, staff and our property safe and secure. Only a few managers have access to this information.

We keep your information safe by locking away written information and using secure computers with passwords for electronic information. We only allow teachers and other people who work at the school to access it.

Individuals have the right to ask for a copy of personal information we hold about them, and to ask for it to be corrected if they think it is wrong. If you would like to ask for a copy of your information, or to have it corrected, you can contact us at privacy@qmc.school.nz, or +64 4 473 7160, or 53 Hobson Street, Thorndon, Wellington 6011, New Zealand.

The College's privacy policies comply with the Privacy Act 2020. All policies, including privacy policies, can be found online at <https://qmc.schooldocs.co.nz/> with community username "qmc" and community password "passionate".



Adventurous Learning



Our People



Dynamic Community and Partnerships



Sustainable Futures



Excellence in Operations